

Potential Use of Agency Facilities Interest Form

City of Livermore

Livermore Area Recreation and Parks District

Livermore Valley Joint Unified School District

The above agencies are holding a joint board meeting on March 29 to discuss the use of facilities by interested groups. Some of the principles for leasing will be presented to the board at that time and include the following:

- Parties will lease facilities at full market value.
- There will be full cost recovery for the agency.
- Lessee or a property management group will be responsible for day-to-day operations, maintenance of building interior, and all tenant improvements.
- Agency will be responsible for maintenance of external elements of facilities, including landscaping.
- Leases will be by formal agreement.
- Each agency will develop its own priority list for allocating space.

As part of the presentation, staff would like to provide a report to the three agencies' governing boards on the extent of interest from the community. Please fill out the questionnaire below if your group is interested in using a public facility that may become available at some future date.

1. What is the name of your group? _____

2. Describe the function of your group

3. How many people will be using the facility (on average)? _____

4. What is your intended use for the building?

5. How many square feet will you require? _____

6. There will be costs associated with the use of these facilities. Do you expect your organization will be able to pay to lease these buildings at full market rates? _____

7. Would your group be interested in managing a building or leasing a space?

8. Do you expect to make any changes to the facility, and if so, what kind? (e.g. tenant improvements?)

Please respond by faxing to 925-960-8005, email to jldelgadillo@ci.livermore.ca.us or mail to Jacque